



# ATTENDEE LIST RENTAL AGREEMENT

San Diego Convention Center  
EDUCATION DATES: APRIL 10-13, 2019  
EXHIBIT DATES: APRIL 11-12, 2019

## CONTACT:

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AGREEMENT by and between the American Organization of Nurse Executives (AONE), a subsidiary of the American Hospital Association (AHA), an Illinois not-for-profit corporation with principal offices at 155 N. Wacker Drive, Suite 400, Chicago, Illinois.

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Name of primary contact

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
E-mail address (please list the address to whom the list should be sent)

## 2019 EXHIBITORS

Select which list(s) you would like to purchase (lists are sent via email as an .xls file)

- Pre-conference: \$300 (available after February 28, 2019)
- Post-conference: \$350 (available after April 30, 2019)
- Bundle: Pre- & Post- conference lists: \$500

## NON EXHIBITORS

Select which list(s) you would like to purchase (lists are sent via email as an .xls file)

- Pre-conference: \$1,250 (available starting February 28, 2019)
- Post-conference: \$1,750 (available after April 30, 2019)

Payment for all attendee list rental orders must be made prior to receipt of list. List orders will be processed within seven (7) business days after receipt of payment.

## METHOD OF PAYMENT

**AONE Federal Tax ID # 36-3591337**

- Credit Card**  
\*Information for credit card payments will be provided on your invoice.
- Check**  
\*Mail checks to: AONE Annual Meeting Mailing List  
75 Remittance Drive Suite #1201  
Chicago IL 60675-1201

## LIST RENTAL PROCEDURES

All list rental orders must be made in writing using the AONE attendee list rental agreement. The list rental cost must be paid prior to list processing. **The following policies have been established for the rental of the AONE attendee list. Please carefully review these policies:**

- Lists will include only attendee names, preferred mailing addresses, and titles; telephone/fax numbers and e-mail addresses will not be released. Please note that some AONE attendees use their home address as their preferred mailing address. In these cases, their mailing record may not include their title and organization name.
- All drafts and final versions of the AONE membership lists and labels are the sole and exclusive property of AONE.
- Proof of mailing must be approved by AONE prior to the mailing piece being sent. You may send the mailing piece to AONE at aoneannualmeeting@aha.org for written approval.
- Requests will be accepted only for purposes appropriate to the nurse leader roles and responsibilities, and shall not be in conflict with the AONE mission, goals and activities.
- The AONE attendee list cannot be rented for the purpose of publicizing employment opportunities. Contact AONE at (312) 422-2800 to learn about employment advertising options.
- Each list rental is for one-time use only. Lists may not be reproduced, copied, sold or used to compile a database of any kind. Violations of this policy may result in the indefinite suspension of membership list rental privileges and from exhibiting. The Renter agrees to hold such information in strict confidence. AONE will not provide refunds for unused portions of rented attendee lists. Unused portions of a rented attendee list may not be used for another mailing without the advance written consent of AONE.
- All list renters are responsible for reviewing and adhering to the AONE list rental policies and procedures. These policies and procedures can be changed at any time without notice. AONE reserves full discretion to rent its mailing list or any portion thereof. AONE shall not be responsible for any expenses incurred by a prospective list renter if its rental request is denied. Exceptions to these policies and procedures can be made only at the discretion of the AONE chief executive officer or his/her designee.

## AUTHORIZED SIGNATURE

I have read and understand the terms and conditions of this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (please print)